

# ACTIONS AND DECISIONS - DEC 2021

## Actions

Action ID	Action Description	Meeting Date	Owner	Status	Outcome
<b>FSB-A080</b>	Fire Standards Team (FST) to work with key stakeholders as proposed in the <b>paper*</b> to clarify the data required to form a current baseline and the metrics needed to measure benefits of Fire Standards in future.	19/04/2021	FST	In progress	Please see update in Agenda Item 6 – Paper 4 – General Progress Report.
<b>FSB-A082</b>	CPO to draft a joint Board/Inspectorate statement emphasising the importance of data collection.	19/04/2021	FST	Not started	This is on hold until the benefits management approach has been developed. Please see update in Agenda Item 6 – Paper 4 – General Progress Report.  Awaiting meeting with new HMI (Roy Wilsher)
<b>FSB-A092</b>	MH to put in place NFCC QA processes for guidance. Update to be provided at the next Board meeting.	14/07/2021	MH	In Progress	MH has initiated this work and will provide an update at the next meeting.
<b>FSB-A096</b>	The Fire Standards Executive Team to work with the LGA and the APCC to address the articulation of governance within the How to Achieve section of the Service Leadership Fire Standard (formerly Well-Led Organisation)	14/07/2021	FST	In progress	This will be addressed during drafting and Peer Review of the Leadership Fire Standards.
<b>FSB-A098</b>	Fire Standards Executive Team to arrange an in-person Fire Standards Board workshop by November 2021 following the publication of the White Paper.	14/07/2021	FST	In Progress	Awaiting appointment of APCC representative to rearrange date. Now proposed to take place in early 2022.
<b>FSB-A081</b>	Fire Standards Team to arrange discussion with ZB to clarify datasets available to map to those required to support both establishing a current baseline and metrics for benefits realisation work.	19/04/2021	FST	Complete	Fire Standards Team have met with HMICFRS and will continue to liaise with them as benefits realisation approach is developed.

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FSB-A089	Fire Standards Executive Team to engage with James Webb regarding the Safeguarding Fire Standard.	14/07/2021	FST	Completed	Engagement with Home Office has taken place and feedback about the standard has been received and acted upon.
FSB-A090	Fire Standards Executive Team to work with DB to research and review other professional Safeguarding Standards.	14/07/2021	FST	Completed	No impacts were found.
FSB-A091	Fire Standards Executive Team to present a Fire Standards review process to the Board at the next Board meeting.	14/07/2021	FST	Completed	Please see update in Agenda Item 4 – Paper 2 – Review Process.
FSB-A093	The Fire Standards Executive team to meet with Home Office regarding the benefits of the Prevention Fire Standard.	14/07/2021	FST	Completed	A meeting was held and feedback on the benefits was received and acted upon.
FSB-A095	The Fire Standards Executive Team to discuss with the Home Office how the delivery of the Leadership Fire Standards in parallel may impact agreed deliverables.	14/07/2021	FST	Completed	Agreements to deliver three Leadership Fire Standards in parallel. Timeline revised and a change request submitted to the Home Office and approved.

## Decisions

Decision ID	Decision Description	Date
FSB-D028	The Board confirmed it was content with the combination of approaches to managing Fire Standards benefits as suggested in the paper, subject to the amendments discussed.	19/04/2021
FSB-D029	The Board agreed that the Fire Standard should remain as the Code of Ethics Fire Standard.	19/04/2021
FSB-D030	The Board confirmed the Code of Ethics Fire Standard be approved subject to quality assurance.	19/04/2021

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<b>FSB-D031</b>	The Board confirmed that the Community Risk Management Planning Fire Standard should be approved for publication in June 2021.	19/04/2021
<b>FSB-D032</b>	The Board agreed the phase two delivery plan.	19/04/2021
<b>FSB-D033</b>	Board agreed to the revised timeline for the Well-Led Organisation Fire Standard.	19/04/2021
<b>FSB-D034</b>	The Board agreed that Fire Standards benefits should be comprised of both the desired outcome and the actions services must take being achieved.	14/07/2021
<b>FSB-D035</b>	The Board approved a revision to the Development Process to include Board sign-off of scope.	14/07/2021
<b>FSB-D036</b>	The Board agreed to sign off the draft Prevention Fire Standard to commence QA, notwithstanding continued discussion with the Home Office regarding the benefits.	14/07/2021