

BOARD PAPER

Item Number	Item 8 – Paper 5
Title of Paper	Fire Standard Progress Report
Decision or Information	For information
Date of Meeting	8 th December 2021
Presented by	CPO
Attachments	Appendix A - Phase Two Delivery Plan Progress Summary

Summary

This paper provides an update on the progress that has been made in developing the Fire Standards included in Phase Two. Phase One Fire Standards have been delivered, with the exception of the Data Requirements and Management Fire Standard. This has now been moved into the Phase Two Delivery Plan.

The Board is asked to:

- Review the progress against the Phase Two delivery plan (*Appendix A*); and
- Note the progress made on the Data and Fire Investigation Fire Standards ahead of the attendance at Board by the NFCC Leads in these subjects at this meeting.

Published Fire Standards

Eight Fire Standards have now been published being:

- Emergency Response Driving
- Operational Response encompassing:
 - Operational Preparedness
 - Operational Competence
 - Operational Learning
- Code of Ethics
- Community Risk Management Planning
- Prevention
- Protection

Fire Standards Development – Progress Highlights

The table at *Appendix A* summarises the progress made against each Fire Standard included in Phase Two. Highlights since the last meeting include:

Prevention Fire Standard

- This standard was published in July 2021 and launched at the Protection and Prevention conference on 2nd September 2021.

Protection Fire Standard

- This standard was published and launched at the Protection and Prevention conference on 2nd September 2021.
- Feedback on this standard has been received, leading to a need to clarify a point within the standard. (*See Item 7 – Paper 4 for further information*)

Safeguarding

- Consultation on this standard has been completed and a post-consultation version and report is being presented at this meeting for Board sign-off, to proceed to Quality Assurance (QA) (*See item 5 – Paper 2*)
- It is anticipated this standard will be published in January 2022, subject to QA.

Fire Investigation

- Consultation on this standard was completed on the 6th December. Early feedback suggests the standard was received positively. A verbal update will be given at Board.
- It is expected that the standard will be shared with Board for sign-off to commence QA later this month.

Emergency Planning and Resilience

- NFCC Leads Phil Garrigan and Stuart Errington were identified, and a working group of subject matter experts was established in September to develop a draft standard.
- A peer review on the draft standard took place in November and a revised version will be shared with the Board for sign-off to commence consultation later this month.

Data Requirements and Management

- Several meetings have taken place with NFCC Leads, the Digital and Data Programme team and subject matter experts within the NFCC to define the content and gain support for the standard. Limited capacity within the NFCC and with subject matter experts has led to a delay in pulling together working group.
- A working group of data experts from across fire and rescue services, police and Government Digital Service met in early November to start development of the standard. An early draft has been produced and is with the working group for review with comments requested by 6th December.
- Peer review is due to take place throughout December with consultation rescheduled for January 2022.
- CFO and NFCC Executive for Data and Digital Programme, Andrew Hopkinson and NFCC Data Lead, Apollo Gerolymbos will be attending this Board meeting to discuss the work completed to date.

Leadership Fire Standards

- Delivery timelines for the three Leadership Fire Standards, Service Leadership, Developing Leaders and Service Management, were aligned in accordance with the Board's decision at its July meeting.
- An initial workshop for the Service Leadership Fire Standard was held in June.
- This group's membership was widened to include additional subject matter experts across the sector with knowledge pertinent to all three standards. A further workshop was held in October to discuss the three standards in combination.
- A draft of the three Leadership Fire Standards has now been produced and shared with the working group for comment.
- Peer review of the three standards is due to commence in December and consultation is scheduled for January.

APPENDIX A

Phase Two Development Plan Progress Summary

Key:

Work not started	Potential slippage on publication date or issue through development phase identified but is being managed
On track for target publication date	Issue requires Board intervention

Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
Safeguarding	Complete	In progress	Not started	Original date Dec 2021 *Revised publication date Jan 2022 as agreed by Board	<ul style="list-style-type: none"> Peer review completed and revised draft Fire Standard signed off by Board to commence consultation in Jul 2021. Consultation completed in Oct 2021 and revised standard shared with Board for sign-off to commence QA in Dec 2021. 	<ul style="list-style-type: none"> QA to commence during Dec 2021. Prepare QA report for Approval in Dec 2021. Publish and launch in Jan 2022.
Fire Investigation	Completed	In progress	Not started	Mar 2022	<ul style="list-style-type: none"> FSB Chairs met with NFCC Lead, Chris Blacksell to discuss the Fire Standard in Jul 2021. Peer review completed and revised draft Fire Standard signed off by Board to commence consultation in Nov 2021. Consultation completed in early Dec 2021. 	<ul style="list-style-type: none"> Post-consultation draft and report to be shared with Board via email in Dec 2021 for sign-off to commence QA. QA to commence during Jan 2022. Prepare QA report for Approval in Feb 2022.

Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
Emergency Planning and Resilience	Completed	In progress	Not started	May 2022	<ul style="list-style-type: none"> NFCC Leads Stuart Errington and Phil Garrigan identified and working group established. An initial kick-off meeting took place on 15 Sep 2021 where the working group were tasked with developing a first draft. A workshop took place on 18 Oct 2021 to review the draft standard. Peer review completed end of Nov 2021. 	<ul style="list-style-type: none"> Prepare a version for consultation to be signed off by the Board via email in Dec 2022. Consultation to commence in Jan to run to Feb 2022. Consider impact of implementation and consider support required
Data Requirements and Management	Completed	In progress	Not started	Original date Jul 2021* *Revised publication date May 2022 as agreed by Board	<ul style="list-style-type: none"> NFCC Executive for Data and Digital Programme, Andrew Hopkinson and NFCC Data Lead, Apollo Gerolymbos confirmed as leads and are attending Board to discuss work completed to date. Several meetings have taken place with NFCC Leads, Digital and Data Programme team and subject matter experts within the NFCC to define the content and gain support for the standard. Limited capacity within the NFCC and with subject matter experts has led to a delay in pulling together working group. A working group of data experts from across fire and rescue services, police and Government Digital Service met in early November to start development of the standard. An early draft has been produced and is with the working group for review, comments request back by 6th Dec 2021. 	<ul style="list-style-type: none"> Complete peer review and prepare a version for consultation to be signed off by the Board via email in Jan 2022. Consultation to commence in Jan to run to Feb 2022.

Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
1. Service Leadership 2. Developing Leaders 3. Service Management	Completed	In progress	Not started	Original date Aug 2021 *Revised publication date Jun 2022 as agreed by Board	<ul style="list-style-type: none"> Replanning to align the three Leadership Fire Standards was completed in Jul 2021. CFO Wayne Bowcock joined CFO Justin Johnston as joint NFCC leads for this work. A workshop took place with 23 strategic leaders, including CFOs from services across the country in Oct 2021 to agree content of standards and clarify the stakeholders for the standards. A first draft has been shared with the working group for feedback prior to peer review. 	<ul style="list-style-type: none"> Complete peer review and prepare a version for consultation to be signed off by the Board via email in Jan 2022 Consultation to commence in Jan to run to Feb 2022. Consider impact of implementation and consider support required