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| <b>Item Number</b>             | 5                                |
| <b>Title of Paper</b>          | Paper 2 – Pilot standards update |
| <b>Decision or Information</b> | Information                      |
| <b>Date of Meeting</b>         | 24 June 2019                     |
| <b>Presented by</b>            | Joy Flanagan - CPO               |

## Summary

This paper provides the Board with an update on the pilot process which is designed to test the standards development process.

## Recommendations & Decisions

The Board is asked to note the contents of this report.

## Background Information

At the first meeting the Board approved in principle a proposed standards development process. The process is shown in [Appendix A](#) for information.

There are detailed tasks that sit below each step of the cycle, which will lead to a consistent approach in how standards are developed and brought to the Board for approval.

It has been agreed to test this process through a pilot which uses two standards being developed, they are:

- Operational Response – Incident Management
- Emergency Response Driver Training (ERDT)

These two areas have been selected primarily because underpinning guidance is already in place or nearly complete and because the majority of services are already operating in line with the national guidance that is published for these areas of business activity.

In addition, for ERDT there is a legal obligation on all fire and rescue services from the Department of Transport to be able to meet the requirements of the exemptions for high speed driving as stated in the Road Safety Act which is planned for enactment in 2020.

## **Timelines**

The standards development process has a number of phases and the figure in [Appendix B](#) provides the Board with the proposed timeline for the pilot process.

The CPO is currently in the scoping phase and initiating contact with relevant subject matter experts. This will lead to the development of draft standards and then on to peer review and consultation during the Autumn.

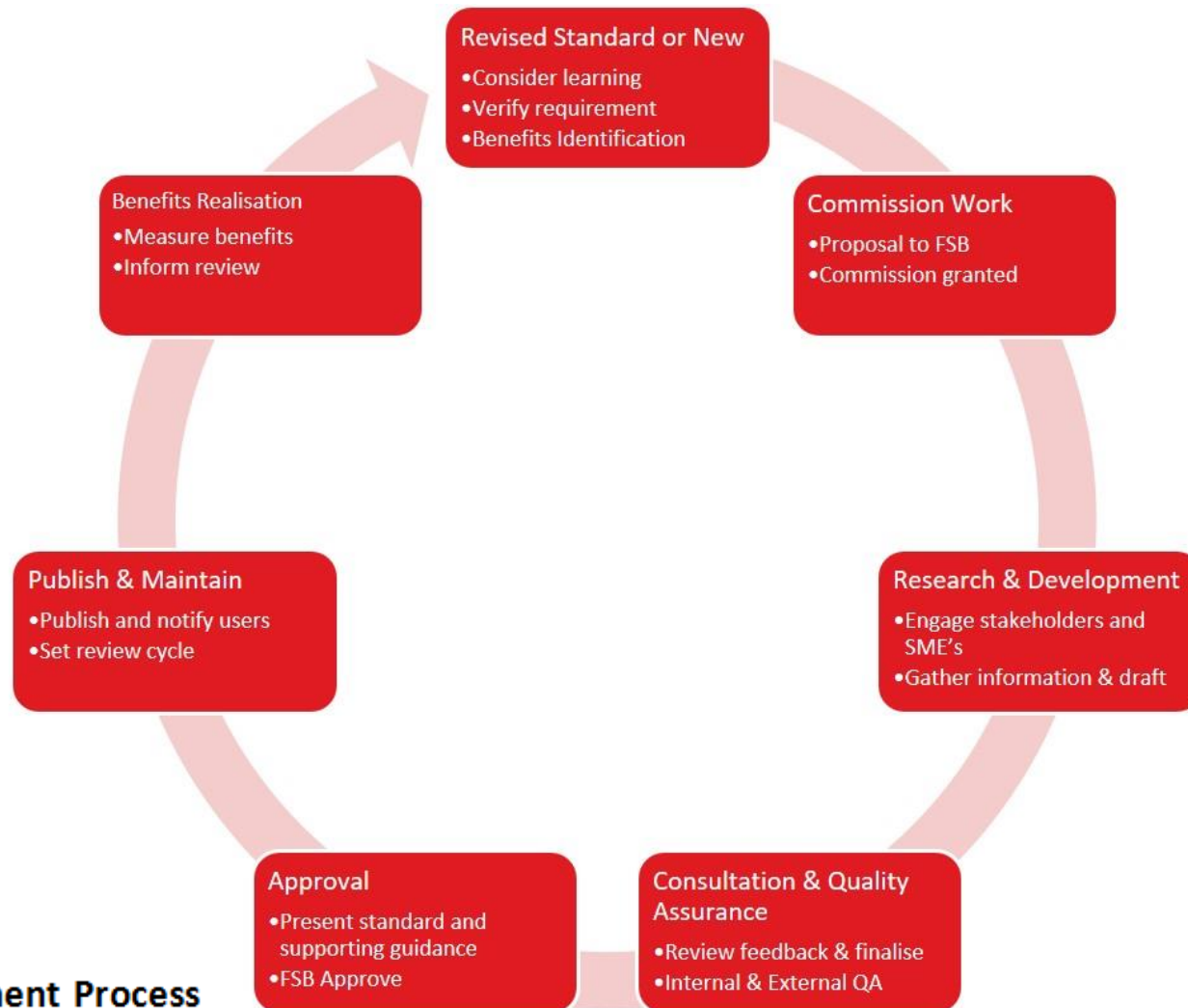
The intention is to carry out the consultation and finalising phase starting in October 2019 with a view to having standards for approval presented to the Board in early 2020.

## **Conclusions and next steps**

The CPO will focus on development work in the two pilot areas along with the engagement activities already underway.

A further update on the pilot standards will be brought to the Board's next meeting.

The Board is asked to note the contents of this report for information.



## Standards Development Process

# APPENDIX B

## Pilot Process Timeline

