

Item Number	Item 6 – Paper 3
Title of Paper	Phase One Delivery Plan Progress Report
Decision or Information	For information and decision
Date of Meeting	19 th April 2021
Presented by	CPO
Attachments	Appendix A – Progress Table Appendix B – Well-Led Organisation Fire Standard development timeline

Summary

This paper provides the Board with an update on progress that has been made in developing the Fire Standards included as part of Phase One.

Recommendations and decisions required

The Board is asked to:

- Review the progress against the Phase One delivery plan (*Appendix A*); and
- Note and agree the proposed revised timeline for the Well-Led Organisation Fire Standard (*Appendix B*)

Fire Standards Development – Progress Highlights

The table at *Appendix A* summarises the progress made against each Fire Standard included in Phase One. Highlights since the last meeting include:

- The consultation report and post-consultation draft of the **Code of Ethics** Fire Standard were circulated to Board members on 1 April 2021. Board members provided feedback and the revised version is presented to the Board for sign-off (*see Item 7 – Paper 4 – Appendix C*). Once signed-off, QA will commence immediately with the QA report expected to be circulated to Board members by the end of April for review and final approval for publication. Early launch planning activities have started, and a number of communications are being developed including an animation and letters to Chiefs. Due to the pre-election period, publication will not take place until on or about 13 May 2021.
- The QA report for the **Community Risk Management Planning** Fire Standard was submitted to the Board for review. The Board is now asked to approve this Fire Standard for publication (*see Item 7 - Paper 4*). Launch planning activities have started and a number of communications are being developed including an animation (which will be housed on the UKFRS's website) articles within the trade press and letters to Chiefs and other stakeholders. Publication is expected on or about 7 June 2021 again, because of the pre-election period.
- Consultation for both the draft **Prevention** and **Fire Protection** Fire Standards was completed on 9 April 2021. Analysis of responses will take place in April (Prevention) and May (Fire Protection). It is expected the post-consultation reports and post-consultation draft Fire Standards will be circulated to the Board for sign off via email in late May and early June 2021 respectively. Publication dates have been amended slightly to avoid conflict with publication of the Code of Ethics and Community Risk Management Planning Fire Standards.
- Work on the **Well-Led Organisation** Fire Standard has been initiated which has helped clarify the scope and develop an initial draft Fire Standard. CFO Justin Johnston has been nominated as the NFCC Lead by the new NFCC Chair. An initial meeting with him is due to take place on 15 April 2021 to review progress to date and plan next steps. Due to the nature of this Fire Standard, its impact and reach along with the proposed Fire Reform White Paper (due to be published by the Government in the summer 2021), additional time has been allowed to fully engage with the range of senior leaders, governing bodies and other stakeholders (See Appendix B). An early draft will be shared with the Board electronically ASAP.
- The funding for the NFCC Digital and Data programme has now been confirmed. A meeting between the FSB Chairs and the NFCC Lead is planned. The proposal is to clarify what can be achieved within this financial year, potentially linked to national data sets with consideration of further **Digital and Data** related Fire Standards to follow. An update will be provided at the next Board meeting.

Appendix A - Phase One Delivery Plan Progress Summary

Key:

Work not started	Potential slippage on publication date or issue through development phase identified but is being managed
On track for target publication date	Issue requires Board intervention

Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
Code of Ethics	Complete	Complete	In progress	Original date - Feb 2021 Planned date – May 2021	<ul style="list-style-type: none"> • Consultation report and revised final draft of the Fire Standard complete (submitted to Board members on 1st Apr 2021 for sign-off for QA) • Final draft of the underpinning Core Code approved on 25 Mar 2021 	<ul style="list-style-type: none"> • QA on Fire Standard due to complete by end of April and will be shared with Board via email for final approval; • Launch planning in progress to be aligned with launch and publication of Core Code. • Publication scheduled for w/c 10 May – delays due to limitations in political support allowed during pre-election periods.
Community Risk Management Planning	Complete	Complete	Complete	Original Date Mar 2021 Planned date – Jun 2021	<ul style="list-style-type: none"> • Board approved revision to publication date to Mar 2021 at Dec 2020 Board meeting • QA on Fire Standard Complete (report submitted to Board members via email) • Final draft of Fire Standard presented for final approval at Apr 2021 meeting (see Item 7 - Paper 4) 	<ul style="list-style-type: none"> • Launch planning in progress • Proposed publication date is scheduled for Jun 2021 to avoid conflict with the launch of the Code of Ethics Fire Standard (slight delays in publication schedules due to constraints in political support allowed during the pre-election period).

Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
Leadership: Well-Led organisation	In progress	In progress	Not started	Original date – Aug 2021 Planned date – Nov 2021	<ul style="list-style-type: none"> A group of senior managers in the FRS identified to support development work and peer review process Early draft Fire Standard in development and meeting with nominated NFCC lead (CFO Lancs FRS and NFCC Vice Chair - Justin Johnston) 15 Apr 2021 to agree peer review In response to Board concerns about time required for sufficient engagement with senior managers, and the impact of the proposed Government White Paper on Fire Reform; the timeline has been reviewed (See Appendix B) 	<ul style="list-style-type: none"> Finalise the draft Fire Standard and initiate peer review potentially including stakeholder workshops (to be agreed with NFCC Lead) Consultation expected to commence in Jun 2021 Consider impact of implementation and consider support required
Prevention	In Progress	In progress	Not started	Original date May 2021 Proposed date - Jun 2021	<ul style="list-style-type: none"> The publication date has been revised due to the need to reducing the impact on services by staggering launch dates SME working group supported Fire Standard development and peer review Pre-consultation draft presented to Board (Feb 2021) and revised post-Board Consultation ran from Mar and closed 9 Apr 2021 Consultation analysis to be completed in Apr 2021 	<ul style="list-style-type: none"> Consultation findings collated and potential revisions to draft Fire Standard agreed with working group Post-consultation draft to be shared with NFCC Prevention Committee 18 May 2021 and submitted to Board for sign-off for QA QA to be completed and final draft presented to Board for approval by end of May 2021 Planned publication late Jun 2021 to avoid conflict with the launch of Code of Ethics and CRMP Fire Standards.

Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
						<ul style="list-style-type: none"> Work with SME working group on related Prevention Fire Standards (Phase Two)
Fire Protection	Complete	In progress	Not started	Original date May 2021 Proposed date - Jul 2021	<ul style="list-style-type: none"> The publication date has been revised due to the need to reducing the impact on services by staggering launch dates SME working group supported Fire Standard development and peer review Pre-consultation draft presented to Board (Feb 2021) and revised post-Board Consultation ran from Mar and closed 9 Apr 2021 	<ul style="list-style-type: none"> Consultation analysis to take place during May 2021 (due to analytical capacity and SME availability) Consultation findings collated and potential revisions to draft Fire Standard agreed with working group Post-consultation draft to be shared with the NFCC Protection Policy and Reform Unit and NFCC Protection and Building Safety Committee Post consultation draft to be submitted to Board in early Jun 2021 for sign-off to commence QA Expected publication now due in Jul 2021 to avoid conflict with the launch of Code of Ethics and CRMP Fire Standards. Work with SME working group on related Fire Protection Fire Standards (Phase Two)

Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
Fire and Rescue Service Data Requirements and Management	In progress	Not started	Not started	Original date Jul 2021	<ul style="list-style-type: none"> Scoping meeting confirmed status of the NFCC Digital and Data Programme whose work will underpin the Fire Standard Delays to initiation of programme work due to funding uncertainty has caused delays to starting work on the Fire Standard 	<ul style="list-style-type: none"> Fire Standards team to facilitate meeting with Digital & Data Programme Executive and FSB Chairs to further clarify the scope of the Fire Standard and identify any related Fire Standards Review and finalise timeline once scope agreed A Commissioning Brief will be drafted The Board will be updated at the next Board meeting in Jul 2021

Completed Fire Standards

Activity Area for Fire Standard	Published date	Review Date
Pilot Fire Standard – Emergency Response Driving	Feb 2021	Review to take place in Feb 2022
Operational preparedness	Feb 2021	Review to take place in Feb 2022
Operational competence	Feb 2021	
Operational learning	Feb 2021	

Appendix B - Well-Led Organisation Fire Standard Timeline

Agreement was reached about the scope of the Leadership Fire Standards at the December Board meeting where the Commissioning Briefs for both the Well-Led Organisation and Developing Leaders Fire Standards were approved.

A timeline for the Well-Led Organisation Fire Standard was presented to the Board and discussion on the feasibility of this timeline took place. The Board agreed to review this timeline at the next meeting.

Work on the Well-Led Organisation Fire Standard has been initiated by the Fire Standards team within the NFCC CPO. A stakeholder analysis has been completed, and it is acknowledged that early engagement with key stakeholders will be key to the success of this Fire Standard.

An NFCC lead (CFO Justin Johnston) was nominated in March 2021 to lead and support the development of this Fire Standard. Initial engagement between the NFCC Lead and the development team is due to take place on 15 April 2021. Chiefs and senior managers from a number of services volunteered to support this work and assisted with clarifying the scope of the Fire Standard throughout February and March. This was an early step as part of the peer review process and work to develop the initial draft Fire Standard is underway.

Due to the nature of this Fire Standard, its impact and reach along with the proposed Fire Reform White Paper (due to be published by Government in the summer 2021), additional time has been allowed to engage with a wider range of senior leaders and governing bodies. The timeline and milestones on the following page have been amended accordingly.

Conclusion

The Board is asked to consider and agree the revised timeline.

Well Led Organisation Fire Standard - Revised Development Timeline

