

Item Number	Item 3 – Paper 1
Title of Paper	Fire Standard Progress Report
Decision or Information	For information
Date of Meeting	14 th July 2021
Presented by	CPO
Attachments	Appendix A – Phase One and Two Progress Report Appendix B – Forward Planner

Summary

This paper provides an update on the progress that has been made in developing the Fire Standards included in Phase One and Phase Two.

Recommendations and decisions required;

The Board is asked to:

- Review the progress against the Phase One and Two delivery plans (*Appendix A*);
- Note the Forward Planner (*Appendix B*); and

Published Fire Standards

Six Fire Standards have now been published being:

- Emergency Response Driving
- Operational Response encompassing:
 - Operational Preparedness
 - Operational Competence
 - Operational Learning
- Code of Ethics
- Community Risk Management Planning

Fire Standards Development – Progress Highlights

The table at *Appendix A* summarises the progress made against each Fire Standard included in Phase One and outlines the plans for Phase Two. Highlights since the last meeting include:

Prevention Fire Standard

- The Fire Standard post-consultation is being presented at this meeting for Board sign-off so that it can proceed to Quality Assurance (QA).
- It is anticipated this standard will be published in late July 2021 subject to QA.

Fire Protection Fire Standard

- The consultation on this standard has been completed and the feedback analysed.
- Considerable changes to the standard have been identified as a result of the consultation. This includes the need to address the legislative requirements placed on some services where the Local Authority is held responsible for fire safety relating to petroleum and explosives.
- A small sub-group of subject matter experts from those services with such responsibilities has met with the Fire Standards team and discussed potential modifications to the Fire Standard to cover these requirements appropriately, rather than having a separate Fire Standard that would only be applicable to those services.
- This work to finalise these revisions to the draft standard is now progressing. It is not envisaged that a further full consultation will be required, but the group is remaining engaged with all services about the changes proposed and the revised draft will be shared with all Heads of Fire Protection across services and other key stakeholders before a version is shared with the Board for sign-off.
- The anticipated publication date is now September 2021.

Data Requirements and Management

- Work on the scoping phase of this Fire Standard has been paused until further work is completed in the NFCC Digital and Data programme which is supporting the development work.
- A representative from the programme will be attending the Board to discuss the work completed to date and the impact on the Data Fire Standard.

Well-Led Organisation

- CFO Justin Johnson has been nominated by the NFCC to lead work on this Fire Standard.
- Work on this Fire Standard is underway with scoping work completed and early drafting work currently taking place.
- This will lead to a period of peer review before moving to a full and open consultation.
- Work on many products and tools that will support this standard is also underway through the NFCC People Programme which will be working with the Fire Standards team on the development of these.
- A copy of the current draft version of the standard is provided for the Board's consideration in agenda Item 7 – Paper 4.

APPENDIX A

Phase One Delivery Plan Progress Summary

Key:

Work not started	Potential slippage on publication date or issue through development phase identified but is being managed
On track for target publication date	Issue requires Board intervention

Note to Board: Requests to avoid publication of any Fire Standards during purdah in May and subsequently early June coinciding with the Grenfell Tower Incident anniversary have been honoured. Timelines have been adjusted accordingly to pace the publication of standards to minimise impact on services allowing them time to respond and plan implementation activity.

Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
Prevention	Complete	Complete	Not started	Original date May 2021 Proposed date - Jul 2021	<ul style="list-style-type: none"> • Consultation analysis completed in Apr 2021 • Consultation findings collated and revisions to draft Fire Standard agreed with working group and NFCC Prevention Committee in May with exception of the Benefits section • Queries were raised by this and the Fire Protection working group about the level at which to position the benefits of standards • It was agreed with the FSB Chairs to raise this with Board at the July meeting • A final draft has been prepared and is submitted to Board for sign-off for QA in Item 7 – Paper 4 	<ul style="list-style-type: none"> • QA to be completed and final draft presented to Board via email for approval in Jul 2021 • Planned publication has been delayed as per the note above and to avoid conflict with the launch of Code of Ethics and CRMP Fire Standards. • Consider impact of implementation and consider support required

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Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
Fire Protection	Complete	Completed	Not started	Original date May 2021 Proposed date - Sep 2021	<ul style="list-style-type: none"> • Consultation analysis completed in May 2021 • Potential revisions to draft Fire Standard are in progress due to issues raised about Fire Protection responsibilities relating to Petroleum and Explosives storage for some services • Working group finalising revised draft, to be shared back with services for information (not a full consultation) • The conclusion of the working group is that all areas of Fire Protection (apart from Fire Investigation) can be covered by this single Fire Standard negating the need for further standards in this area • The latest version of the Fire Standard with proposed changes is shared with the Board for information in Item 7 – Paper 4 	<ul style="list-style-type: none"> • Subject to post consultation draft being socialised with services and agreed by the working group, it will be submitted to Board via email in Jul for sign-off to commence QA • Expected publication now Sep 2021 • Consider impact of implementation and consider support required

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Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
Fire and Rescue Service Data Requirements and Management	In progress	Not started	Not started	Original date Jul 2021* *Revised publication date May 2022 as agreed by Board	<ul style="list-style-type: none"> • Dependency on the NFCC Digital and Data Programme whose work will underpin the Fire Standard • A representative from the programme will be attending Board to report on progress made to date and impact on the initiation of the Fire Standard • Board to discuss the scope of this standard in principle after input from the programme at the Board meeting in Jul 2021 	<ul style="list-style-type: none"> • Fire Standards team to facilitate meeting with Digital & Data Programme Executive and FSB Chairs to further clarify the scope of the Fire Standard and identify any related Fire Standards • Review and finalise timeline once scope agreed
Leadership: Well-Led organisation	In progress	In progress	Not started	Original date Aug 2021 *Revised publication date Nov 2021 as agreed by Board	<ul style="list-style-type: none"> • NFCC confirmed CFO Lancs FRS and NFCC Vice Chair - Justin Johnston as lead on this standard • Fire Standards team facilitated a workshop with a group of senior managers in the FRS in Jun 2021 • An initial draft Fire Standard was circulated to workshop attendees as peer review group and discussed at the workshop • Following feedback from the workshop and other stakeholders, further revisions were made including a name change • The current version is shared with Board for discussion and agreement about next steps in Item 7 – Paper 4 	<ul style="list-style-type: none"> • Complete peer review and prepare a version for consultation to be signed off by the Board via email in Jul 2021 • Consultation to commence in Jul to run to early Sep 2021 • Consider impact of implementation and consider support required

APPENDIX A

Phase Two Development Plan Progress Summary

Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
Safeguarding	Complete	In Progress	Not started	Dec 2021	<ul style="list-style-type: none"> NFCC Lead identified as Donna Bentley Scoping meetings have taken place Draft Fire Standard developed underpinned by NFCC guidance which is aligned to Safeguarding legislation. NFCC Lead to attend July Board to present progress to date Peer review completed and revised draft Fire Standard being prepared for consultation, this version will be shared with Board via email to request permission to consult 	<ul style="list-style-type: none"> Finalise draft based on peer review feedback Prepare for consultation due to start in Jul 2021
Fire Investigation	In Progress	Not started	Not started	Mar 2022	<ul style="list-style-type: none"> NFCC Lead identified as Chris Blacksell FSB Chairs to meet with NFCC Lead as he was unavailable to attend Board Working group being established and draft Fire Standard in development 	<ul style="list-style-type: none"> Peer workshop planned for Sep 2021 Complete first draft of Fire Standard by Aug 2021 Complete peer review Share pre-consultation draft Fire Standard with Board for sign off by end Sep 2021
Developing Leaders (Leadership #2)	In Progress	Not started	Not started	Apr 2022	<ul style="list-style-type: none"> Awaiting confirmation of NFCC Lead (previously Becci Bryant soon to retire) Working group members identified 	<ul style="list-style-type: none"> Workshop planned for early Sep 2021 Complete first draft of Fire Standard by late Sep 2021 Complete peer review in Oct 2021

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Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
						<ul style="list-style-type: none"> Share pre-consultation draft Fire Standard with Board for sign off Oct 2021
Emergency Planning and Resilience	In Progress	Not started	Not started	May 2022	<ul style="list-style-type: none"> NFCC Leads and working group members identified Initial workshop planned for Sep 2021 	<ul style="list-style-type: none"> Complete first draft of Fire Standard Oct 2021 Peer review completed by Nov 2021
Workforce Management	Not started	Not started	Not started	Aug 2022	<ul style="list-style-type: none"> Not initiated 	

APPENDIX B

Forward Planner

The chart below is the forward plan for Fire Standards indicating the phases of development, anticipated publication dates and then implementation support period post launch.

Key:

- Green shading indicates Fire Standard now published
- Blue shading indicates Fire Standard in development
- P indicates planned date for publishing
- Grey shading indicates a period for implementation support

ID	Fire Standards	2021												2022								
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Phase 1																						
1.1	Emergency Response Driving	Published		Grey		Grey		Grey		Grey		Grey		Grey		Grey		Grey		Grey		
1.2	Operational Response - Preparedness	Published		Grey		Grey		Grey		Grey		Grey		Grey		Grey		Grey		Grey		
1.3	Operational Response - Competence	Published		Grey		Grey		Grey		Grey		Grey		Grey		Grey		Grey		Grey		
1.4	Operational Response - Learning	Published		Grey		Grey		Grey		Grey		Grey		Grey		Grey		Grey		Grey		
1.5	Code of Ethics	Published		Published		Grey		Grey		Grey		Grey		Grey		Grey		Grey		Grey		
1.6	Community Risk Management Planning	Published		Published		Grey		Grey		Grey		Grey		Grey		Grey		Grey		Grey		
1.7	Prevention	Blue		Blue		Blue		P	Grey													
1.8	Fire Protection	Blue		Blue		Blue		Blue		P	Grey											
1.9	Data Requirements & Management	Blue		Blue		Blue		Blue		Blue		Blue		Blue		P	Grey		Grey			
1.10	Well-Led Organisation (Leadership)	Blue		Blue		Blue		Blue		Blue		P	Grey		Grey		Grey		Grey			
Phase 2																						
2.1	Safeguarding	Blue		Blue		Blue		Blue		Blue		P	Grey		Grey		Grey		Grey			
2.2	Fire Investigation	Blue		Blue		Blue		Blue		Blue		Blue		P	Grey		Grey		Grey			
2.3	Developing Leaders (Leadership)	Blue		Blue		Blue		Blue		Blue		Blue		P	Grey		Grey		Grey			
2.4	Emergency Planning & Resilience	Blue		Blue		Blue		Blue		Blue		Blue		P	Grey		Grey		Grey			
2.5	Workforce Management	Blue		Blue		Blue		Blue		Blue		Blue		P	Grey		Grey		Grey			