

# ACTIONS AND DECISIONS

## Actions

Action ID	Action Description	Meeting Date	Owner	Status	Outcome
FSB-A113	The FST to work with colleagues within the NFCC producing supporting guidance to consider when any new supporting guidance is published, how the FST and Board will be notified to ensure the guidance is linked to the appropriate Fire Standard.	15/06/2022	FST	In progress	Discussions between the FST and NFCC are ongoing.
FSB-A115	FST to review how Incident Command Leadership could be clarified or referenced in either the Fire Standards or through communications. This would be brought back to the Board for further discussion.	15/06/2022	FST	In progress	A review of how Incident Command Leadership could be referenced is in progress by the FST Team.
FSB-A117	FST to draft a question on EDI within the Impact Assessment Tool.	15/06/2022	FST	In progress	The Impact Assessment tool is being revised based on the pilot Impact Assessment Workshop but questions about EDI will be included.
FSB-A118	FST to carry out a review of existing standards for EDI references and provide a report to Board with conclusions by the December meeting.	15/06/2022	FST	In progress	A review of published standards for EDI references is in progress by the FST Team.
FSB-A119	Fire Standards Team to arrange meeting with HMICFRS to discuss how their inspectors interpret Fire Standards to ensure accurate judgements of service progress with implementation are made.	15/06/2022	FST	In progress	The request to hold a workshop for the inspectors who will work on the next round of inspections has been made in principle agreed by HMICFRS. Details to be confirmed.
FSB-A110	Fire Standards Team to review benefits management process with either an external consultant or the NFCC's benefits manager when available, to continue to liaise with the Chairs and provide an update at the next Board meeting.	08/12/2021	FST	Closed – see A116	The Board agreed that this action should be closed and is superseded by Action FSB-A116 (see Decision FSB-D044)
FSB-A080	Fire Standards Team (FST) to work with key stakeholders as proposed in the <b>paper*</b> to clarify the data required to form a	19/04/2021	FST	Closed – see A116	The Board agreed that this action should be closed and is superseded by Action FSB-A116 (see Decision FSB-D044)

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	current baseline and the metrics needed to measure benefits of Fire Standards in future.				
<b>FSB-A081</b>	Fire Standards Team to arrange discussion with ZB to clarify datasets available to map to those required to support both establishing a current baseline and metrics for benefits realisation work.	19/04/2021	FST	Closed – see A116	The Board agreed that this action should be closed and is superseded by Action FSB-A116 (see Decision FSB-D044)
<b>FSB-A082</b>	CPO to draft a joint Board/Inspectorate statement emphasising the importance of data collection.	19/04/2021	FST	Closed	The Board agreed that this action should be closed and is superseded by Action FSB-A116 (see Decision FSB-D044)
<b>FSB-A100</b>	MH to draft a paper on NFCC Assurance processes and share with the Board at the next meeting	08/12/2021	MH	Completed	JJ provided a response on behalf of MH. Guidance produced by NFCC undergoes assurance at an individual level, however the NFCC intends to introduce third party assurance to the broader suite of products.
<b>FSB-A105</b>	The Fire Standards Team to work with the relevant NFCC Lead to revise the Protection Fire Standard.	08/12/2021	FST	Closed	Work on this commenced in April 2022, the NFCC Policy Protection Reform Unit is in the process of redrafting the relevant wording with support from subject matter experts and the Protection and Business Safety Committee. Board is content for this action to be closed. Any further updates will be provided outside of the Board meeting.
<b>FSB-A114</b>	FST to revise the Leadership and People Fire Standards based on feedback provided by Board members prior to the Board and recirculate for approval. The Board would be asked to provide their response within 24 hours.	15/06/2022	FST	Completed	The standards were revised based upon feedback from the Board. The two standards were recirculated, and the Board approved the revised wording. The standards were published for consultation 24 June 2022.
<b>FSB-A116</b>	The FST will provide initial feedback on impact assessment from the engagement event taking place in July to the Board at its next meeting in September. The FST will continue to report	15/06/2022	FST	Completed	See Item 3 Paper 1

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	progress to the Board at future meetings as further impact assessment work is completed during the Autumn				
FSB-A120	SMcC and AS to draft a letter in response to the White Paper and share with the Board for information.	15/06/2022	FST	Closed	It was agreed post-board that the Chairs would not provide a formal response to the White Paper. Ongoing communication with the Home Office is in planned.

## Decisions

Decision ID	Decision Description	Date
FSB-D033	Board agreed to the revised timeline for the Well-Led Organisation Fire Standard.	19/04/2021
FSB-D034	The Board agreed that Fire Standards benefits should be comprised of both the desired outcome and the actions services must take being achieved.	14/07/2021
FSB-D035	The Board approved a revision to the Development Process to include Board sign-off of scope.	14/07/2021
FSB-D036	The Board agreed to sign off the draft Prevention Fire Standard to commence QA, notwithstanding continued discussion with the Home Office regarding the benefits.	14/07/2021
FSB-D037	The Board agreed that the Well-Led Organisation Fire Standard be renamed Service Leadership.	14/07/2021
FSB-D038	The Board agreed to approve the draft Safeguarding Fire Standard to commence QA, notwithstanding a revision to benefit one.	08/12/2021
FSB-D039	The Board approved the Fire Standards Review Process.	08/12/2021
FSB-D040	The Board agreed that the Protection Fire Standard should be reviewed following the moderate review process.	08/12/2021
FSB-D041	The Board agreed an impact assessment survey was required to establish a baseline and provide insight to the Board about whether Fire Standards were being adopted by services and how they are approaching their implementation. 2 September 2022	08/12/2021
FSB-D041	The Board agreed an impact assessment survey was required to establish a baseline and provide insight to the Board about whether Fire Standards were being adopted by services and how they are approaching their implementation.	15/06/2022
FSB-D042	The Board agreed that, subject to minor revisions to the Leadership and People Fire Standards as detailed above, they would be content for the standards to be opened for consultation.	15/06/2022
FSB-D043	Board are content with the proposed approach impact assessments	15/06/2022
FSB-D044	The Board agreed that actions FSB-A080, FSB-A081 and FSB-A110 were to be closed and new action FSB-A116 to be opened which would supersede these	15/06/2022

