

ACTIONS AND DECISIONS

Actions

Action ID	Action Description	Meeting Date	Owner	Status	Date Complete	Outcome
FSB-A152	Chairs, FST and ILMs to discuss how to raise awareness of Fire Standards with governing bodies and support them with oversight and monitoring.	20/12/2023	FST	In Progress		Added to June FSB agenda, but since paused due to the general election announcement. To be discussed post-election.
FSB-A157	FST to update the website with photos and bios of YB and SD (HO) and GB (LGA).	08/03/2024	FST	In Progress		FST emailed 12/03/24, 11/04/24, 07/05/24. Bios now received for YB and SD, photos to be excluded. Awaiting details still for GB.
FSB-A137	Fire Standards Team to draft a letter to HMICFRS explaining the decisions made by the Board and seek the clarifications needed.	13/06/2023	FST	Complete	30/06/2023	Correspondence between FSB and HMICFRS included as Item 4 - Paper 1.
FSB-A138	Fire Standards Team to develop a detailed action plan to manage the review processes required. This will include a timeline which will be presented at the next Board meeting on 31st July.	13/06/2023	FST	Complete	30/06/2023	Action Plan and timeline produced. Update to Board being provided in Item 4 - Paper 1.
FSB-A149	FST to arrange a meeting for the FSB Chairs with JB's replacements	20/12/2023	AP	Complete	28/02/2024	Initial meeting booked and taken place.
FSB-A150	FST to arrange extension to Internal Governance and Assurance consultation and communications out to sector advising new deadline.	20/12/2023	AP	Complete	21/12/2023	Extended to 15th Jan 2024 on website and comms sent to contacts and via Workplace, LinkedIn and Twitter.
FSB-A151	FST to arrange change to Safeguarding Fire Standard wording on FSB website, confirm to NFCC Safeguarding Board, and communicate out to sector.	20/12/2023	FST	Complete	08/02/2024	Change request sent to website providers and completed in January with Fire Standard contacts in service updated in February through Implementation Team.
FSB-A153	Chairs and FST to discuss producing an end of year report for the Fire Standards Board.	20/12/2023	FST	Complete		Added to agenda as a draft as item 4, for FSB meeting 8th Mar. Approved by Board and shared with Stakeholders. To add to FSB website

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FSB-A154	FST to arrange invite to Andy Cooke, HMICFRS for March Board meeting.	20/12/2023	AB	Complete		Can't make March meeting but can make June. Chair informed and invite sent. Agenda item for June FSB meeting.
FSB-A155	Chair and FST to meet to discuss with a view to taking an options paper on communication and engagement to the next Board meeting.	20/12/2023	FST	Complete	01/03/2024	The General Progress Paper has been updated to include details on engagements and data from the engagements made by the Implementation team.
FSB-A156	FST to arrange updates to FSB website to remove JB and add GB photo and biography.	20/12/2023	FST	Closed-merged with A157		Jonny Bugg and Nick Chard removed. Awaiting photo for Greg.
FSB-A158	Lauch consultation for the Procurement and Commercial FS	08/03/2024	AP	Complete	20/03/2024	Live on FSB website, shared with ILMs, emailed to FSB SPoCs, shared with NFCC Comms, and posted on FSB LinkedIn.
FSB-A159	MH to share draft wording for the FSB annual review section relating to HMICFRS	08/03/2024	MH	Complete	09/03/2024	MH sent direct to NB
FSB-A160	FST to publish the annual review on the FSB website and via other appropriate channels once complete	08/03/2024	AP	Complete	05/04/2024	Published on FSB website 05/04/2024 and included in NFCC Member Newsletter
FSB-A161	Chairs to write to the Chair of the HASC outlining the role of the FSB	08/03/2024	Chairs	Complete		Sent

Decisions

Decision ID	Decision Description	Date
FSB-D052	The Board agreed to accept the three recommendations from the HMICFRS Culture Review directed to it.	13/06/2023
FSB-D053	The Board approved the continuing work of the Asset Management and Internal Governance Fire Standards. To be bought back before consultation in either September or October Board meeting	31/07/2023
FSB-D054	FSB approve to halt the Finance Standard until more work is carried out to understand scope and subjects covered. Further meetings will be held with SMEs	31/07/2023
FSB-D055	FSB approve to halt the Procurement Standard, whilst the change between the NFCC Procurement Hub and Blue Light Commercial is taking place.	31/07/2023
FSB-D056	FSB agree that its counterintuitive to push ahead with a Finance Standard and will begin to look at other ways to capture the finance scope.	11/09/2023
FSB-D057	FSB agreed the proposed changes to the both the Leadership Standards as part of the HMI review.	09/10/2023
FSB-D058	FSB agree that option 3 from Board Paper 2 should be agreed timeline going forward for prioritisation of work within the FST.	09/10/2023
FSB-D059	FSB agree to extend the Internal Governance and Assurance consultation to 15th January 2024	20/12/2023
FSB-D060	FSB agreed with the proposed wording amendment to the Safeguarding Fire Standard	20/12/2023
FSB-D061	FSB agreed to proceed with gap analysis work on asset management with a view to combining this with Finance elements when ready to update the relevant Fire Standards.	08/03/2024
FSB-D062	FSB approved the Procurement and Commercial Fire Standard for consultation. FST to arrange.	08/03/2024
FSB-D063	FSB agreed to delegate sign-off of the final annual review to the Chairs.	08/03/2024